Overview
Staff education is an activity vital to all healthcare organizations. Activity Directors and Nurse Planners will find that these 81 lessons provide a solid base for training in clinical, management and leadership areas. The information can be used “off the shelf”, customized, or self-certified.

PerforMax³ makes staff training and accreditation an easy process. Each content suite provides a base of information designed to address professional practice gaps and improve patient outcomes. Learning objectives are clearly stated to describe what a participant is expected to learn and be able to perform after course completion.

PerforMax³ provides highly appealing online courseware that engages the learner with captivating graphics and interactive instruction. All courses are customizable, so that information about your particular facility can be incorporated into the training. Additionally, these courses are ideally suited for continuing education credits and can be certified by your training activity if desired.

Improve the knowledge, competence and performance of your clinical staff and order the PerforMax³ Nursing/Clinical Course Catalog today. Suite pricing allows for volume discounts: Purchase two suites and receive 20% off individual suite prices; three suites and receive 30% off. Purchase the entire catalog for the best value.

Target Audience
All Nursing Staff, Current and Potential Nurse Managers, and Other Patient Care Providers.

Content Suites

Leadership & Staff Development (25 Lessons)
Leadership & Management
Legal & Ethics
Staff Development

Clinical Series (20 Lessons)
Cardiac
Clinical Care

Patient Safety & Medication Management (19 Lessons)
Patient Safety
Medication Management

Special Populations (17 Lessons)
Aging & Elder Care
Obstetrical Nursing
Pediatric Care
Strong leadership provides a solid pathway for progress and sets the bar high for improved staff performance. Give your nursing staff the leadership skills and training they need to advance. This suite of lessons contains practical, behavioral-based content designed to facilitate basic management and individual contributor skills.

With training in teambuilding, running an effective meeting and budget, nurse managers or potential managers will be equipped with the information they need to improve current skills or learn new aptitudes.

**Target Audience**
Current and Potential Nurse Managers

**Leadership & Management (11 Lessons)**
- Coaching Novice Managers in the Progressive Disciplinary Action Process
- Critical and Creative Thinking: Skill Building For Use In Management Work
- Finance and Budgeting Skills: Interpreting Performance Indicators
- Finance and Budgeting Skills: Productivity Report and Volume Statistics
- Finance and Budgeting Skills: The Operating Statement
- Performance Based Interviewing: The Basics
- Performance Based Interviewing: The Interview
- The Manager as Facilitator
- Tracer Methodology I: Introduction
- Tracer Methodology II: Caregiver Participation in a Survey
- Tracer Methodology III: Management of the On-site Survey

**Staff Development (9 Lessons)**
- Communications: Nurse-Patient Relationships
- Communication Skills
- Conflict Management
- Developing Effective Relationships
- Effective Writing in the Workplace: Giving Your Words Power and Precision
- Problem Solving
- Project Management
- Patient Training: Effective Healthcare Instruction
- Time Management

**Legal & Ethics (5 Lessons)**
- Defensible Documentation
- Informed Consent: A Communication Process
- Intimidation in the Workplace
- Nursing Negligence: Protect Yourself, Protect your Patients
- Risk Management: Protecting Patients, Protecting Your Practice
With a focus on cardiac arrhythmia, this suite of lessons provides detailed instruction in many topics patient care providers encounter daily such as diabetes, asthma and wound care. Specific areas such as spinal cord injury and tracheotomy care allow staff to increase their patient care knowledge base or review best practices.

Learning objectives for each course are reinforced through self-checks, video based scenarios, and other interactive learning objects.

All lessons can be CE certified by your training activity if desired.

**Target Audience**
All Nursing Staff, Current and Potential Nurse Managers, and Other Patient Care Providers.

**Cardiac (7 Lessons)**
- Arrhythmia I: Overview
- Arrhythmia II: Sinus Rhythms
- Arrhythmia III: Atrial Arrhythmias
- Arrhythmia IV: Junctional Arrhythmias
- Arrhythmia V: Ventricular Arrhythmias
- Arrhythmia VI: Heart Blocks
- Arrhythmia VII: Pacemakers

**Clinical Care (13 Lessons)**
- Airway Care: Tracheostomy Care, Tube Change, and Artificial Airway Cuff Management
- Anaphylactic Shock
- Asthma
- Caring For the Stoma, Caring for the Patient: Enterostomal Nursing
- Diabetes in Clinical Practice
- Head Injury
- Intracranial Hypertension
- Rapid Physical Assessment
- Spinal Cord Injury
- Weaning and Extubation
- Wound Care: Normal and Impaired Healing
- Wound Care: Nursing Interventions
- Wound Care: Phases of Healing and Types of Wounds
Patient safety concerns remain the primary focus for training at most healthcare facilities. All patient care staff must be trained in basics such as lifting safely and preventing falls. It is also important for staff to understand patient needs beyond physical care. Patients who are experiencing post traumatic stress disorder or mental health issues require additional attention in their healthcare plans.

Medication errors can be costly for both patients and providers. Ensure that nursing staff is up to date with training in medication administration from understanding the medication order to calculating correct dosages.

All lessons can be CE certified by the training activity if desired.

**Target Audience**
All Nursing Staff, Current and Potential Nurse Managers, and Other Patient Care Providers.

**Patient Safety (11 Lessons)**
- Anti-anxiety Agents
- Cultural Competence
- Domestic Violence
- Lifting Safely to Prevent Injury
- Meeting Mental Health Needs
- Multidrug Resistant Pathogens
- Post Traumatic Stress Disorder Care for Patients
- Preventing Medication Errors: A Prescription for Patient Safety
- Preventing Falls: Keeping Patients Safe
- Prevention, Assessment and Treatment of Pressure Ulcers
- Skin Management: Preventing Pressure Ulcers

**Medication Management (8 Lessons)**
- Adult Procedural Sedation I
- Adult Procedural Sedation II
- Adult Procedural Sedation III
- IV Push Medications
- Medication Administration: Calculating Drug Dosages
- Medication Administration: Medication Errors and Routes of Administration
- Medication Administration: Terminology and the ‘Six Rights’
- Medication Administration: Understanding Medication Orders
Special Populations Suite

From newborns to elderly, healthcare needs change throughout life. This suite of lessons addresses concerns for three populations: obstetrical patients, pediatrics, and elder care. Train nursing staff how to address the unique concerns of each of these life stages while providing top quality medical care.

Facility policies or site-specific information can be added to course offering and all lessons can be CE certified by your training activity.

Target Audience
All Nursing Staff, Current and Potential Nurse Managers, and Other Patient Care Providers.

Aging & Elder Care (6 Lessons)
- A Comprehensive Geriatric Assessment
- Aging: The Natural Process
- Alzheimer's Disease
- Depression and the Elderly
- Elder Abuse
- Managing Pain in the Elderly Adult

Obstetrical Nursing (5 lessons)
- Assisted Delivery and Cesarean Section
- Caring for the Antepartum Patient
- Caring for the Postpartum Patient
- Electronic Fetal Monitoring
- Labor and Pain Control

Pediatric Care (6 lessons)
- Acute Pain Management in Children
- Assessment of Respiratory Distress in the Pediatric Patient
- Medicating Children: Preventing Medication Errors and General Considerations
- Physical Assessment of a Child - Part 1
- Physical Assessment of a Child - Part 2
- Recognizing Child Abuse and Neglect